

Capital Improvements Program Committee (CIPC)

Town Hall Meeting Room, Moultonborough, NH

April 28, 2016 Meeting Time 10:00 AM

Members Present:

Jordan Prouty, Chair; Paul Punturieri, member (Selectman Representative); Joanne Farnham, member (Planning Board Representative); Cody Gray, member (ABC Representative); Enid Burrows, member (at large); Edward Harrington, Alternate; Fred Malatesta, Alternate.

Absent: Russell Wakefield, Selectman Alternate.

The meeting was called to order by Chair, Jordan Prouty, at 10 a.m.

Paul Punturieri made a correction to the minutes of the April 14 meeting. The sentence: "However, Ed Harrington and Fred Malatesta were already chosen as alternates." was replaced with: "However, Fred Malatesta was already chosen as an alternate, and Edward Harrington's application was previously submitted." Joanne Farnham moved to accept the minutes as amended.

Walter Johnson reviewed his memo on Capital Projects Update. A copy of that April 27 Capital Projects Update, with notations on the cross references to the master CIP spreadsheet is attached as an Appendix to these minutes.

It was noted that there is a petition circulating for a special town meeting in the summer. However, that petition has not been formally presented to the Selectmen. Tom Howard, citizen, commented that, at that meeting, an article might be amended to address issues that were not clearly intended to originally be on the docket.

The next meeting of the Committee will be May 12, 2016, at 10 a.m.

Paul Punturieri moved and Joanne Farnham seconded to adjourn at 10:40 a.m. Motion approved.

Respectfully Submitted

Enid Burrows, Clerk

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Moultonborough CIPC Members
FROM: Walter Johnson, Town Administrator
RE: Capital Projects Update
DATE: April 27, 2016
CC: Board of Selectmen



Good Morning Committee Members,

The following is a status update of Incomplete 2015 Capital Projects:

1. Highway Garage Water System Well/Filtration System Study-\$20,000: After further investigation, this project was postponed as the proper course of action has yet to be determined. This item is listed on line 5 of the master CIP report.
2. Public Safety Building Slab Repair/Replacement for \$10,000: This amount was not appropriated or expended as the decision regarding the floor was to continue to monitor for settlement for now and therefore the \$300,000 appropriation planned for 2016 was not proposed or appropriated in 2016. This item is listed on line 4 of the master CIP report.
3. 2015 Road Projects: \$810,000 Appropriated in 2015. Intersection work was not completed in 2015 as planned so approximately \$358,994 was carried forward to 2016 for completion this spring. This amount also contains funding for retainage for the 2015 projects and engineering work for the 2016 projects. This item is listed on line 13 of the master CIP report.
4. Rehab Baseball Field at Playground Dr. for Design & Permitting - \$15,000: The design and permitting work continues on the project in 2016. Approximately \$4,000 was expended in 2015 and the balance of the work will be completed in 2016. This item is listed on line 60 of the master CIP report. The project cost is expected to be reduced significantly from the original \$150,000.
5. States Landing Improvements Project - \$50,000 Appropriated in 2015: Engineering and permitting work continues in 2016. Approximately \$20,000 was expended in 2015 and the design and permitting is planned for completion in 2016. This item is listed on line 63 of the master CIP report. In FY16 \$125,000 was appropriated into a Capital Reserve Account.

Special Notes:

1. Two police cruisers were purchased with 2015 funds as suggested by the CIPC in 2014.
2. The purchase of the new fire truck originally scheduled as a lease/purchase was changed to an outright purchase with the funds from the CRF and fund balance. No future lease payments necessary. This item is listed on line 36 of the master CIP report. All future lease payments to be removed from plan.
3. The capital funding for the States Landing Improvements scheduled for expenditure in 2016 were appropriated to a new Capital Reserve Fund for this purpose.
4. One of the two message signs scheduled for 2016 was purchased with remaining 2015 budgetary funds leaving \$15,200 that was appropriated in 2016. This item is listed on line 52 of the master CIP report. 2016 amount to be reduced to \$15,200 in plan.